**Seminar on Product Certification on Construction Materials**

**建築材料產品認證研討會**

21 November 2019 (Thursday) 2019年11月21日(星期四)

**Enrolment Form 報名表格**

To enrol, please complete and return this Form by fax or email on or before **18 November 2019 (Monday)**

如欲報名，請於**2019年11月18日 (星期一)** 或之前，填妥報名表格，並以傳真或電郵交回 :

**Fax傳真:**  **3605 9400**  **或**or **Email電郵:** hkctcseminar\_21nov@conceptcoms.hk

Seats are subject to availability. Confirmation of seating will be notified
by phone or email starting from 4 November 2019 (Monday).

研討會座位供應須視乎情況，我們將在2019年11月4日 (星期一) 起以電話或電郵回覆作實。

**Enquiries 查詢:** Tel 電話: **3605 9566** (Mr Angus Wong王先生) Email 電郵: hkctcseminar\_21nov@conceptcoms.hk

We would like to reserve a seat/seats for the following representative(s): 我們擬為下列代表預留座位:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name姓名 | Position職位 | Email 電郵 | Telephone電話 | Attendance Certificate \*出席證書\* |
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| Type ofIndustry \*行業種類\* | [ ]  Testing & Certification 檢測和認證 | [ ]  Construction 建築 | [ ]  Construction Materials 建築材料 |  |  |
| [ ]  Environmental Protection 環保 | [ ]  Property Management 物業管理 | [ ]  Public Organisations and Government 政府及公共機構 |   |  |
| [ ]  Student/Academia [ ]  Others, please specify            學生/學術界 其他，請註明 |  |

How did you know about this Seminar? (Can choose more than one) \*

閣下是如何得知是次研討會的資料 (可選多於一項) \* :

 [ ]  By Invitation E-mail [ ]  Hong Kong Council for Testing and Certification Website

 電郵 香港檢測和認證局網頁

 [ ]  Others, please specify

 其他，請註明：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please put a ✓ or X in the box as appropriate.　 \* 請於適當空格加上✓或X號。***

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| --- | --- |
| Name of contact person 聯絡人姓名  |       |
| Organisation 機構 |       |
| Email 電郵 |       |
| Tel 電話 |        | 傳真Fax  |       |
| Date 日期 |       |

(Note:　The organisers have engaged Concept Communications (H.K.) Limited as the event co-ordinator for the seminar to handle logistics and all enrolment matters.)

(註： 主辦機構聘請了構思聯繫(香港)有限公司作為代理機構協助籌備是次研討會，包括處理行政和報名等事宜。)

**Important Notes注意事項**

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| (1) | If you would like to receive HKCTC Newsletter and information on future seminars or activities organised by HKCTC, please insert a 🗸 or X in the box on right. 如果你希望取得香港檢測和認證局通訊及日後舉辦的研討會或活動資料，請於右邊方格內打🗸或X。 | [ ]  |
| (2) | Information collected in the Enrolment Form will be destroyed within one month after the seminar is held.本表格上的報名資料將於研討會舉行後一個月內銷毀。 |
| (3) | For correction of or access to personal data after submission of the Enrolment Form, please contact the event co-ordinator under Enquiries above.提交報名表格後，如欲更改或查詢個人資料，請按上述查詢辦法提出。 |
| (4) | The personal data provided in this form will be used for enrolment to the seminar and other seminar-related purposes. The seminar organisers and the event co-ordinator will be able to access such personal data.在本報名表格內所提供的個人資料，將用於研討會報名以及其他與研討會有關的事宜上。主辦機構及代理機構均會取得這些個人資料。 |